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| **Forming passive voice questions:*** + Did Allah the Almighty create man from clay?
	+ Is Ali typing examples now? (Present continuous)
	+ Does Salwa speaks English fluently? (the Simple Present Tense)
	+ Have the ministers been visiting Europe since last week? (Present Perfect Continuous)

**The Steps for changing to passive voice:*** + 1. Identify the components of the active questions. ((Be verb/Do/Does/did +S + V + O + C?)
		2. Identify the tense of the question.
		3. Leave a space at the beginning ot the new question,
		4. Put the object after the space and treat it as a **subject** (grammatical subject):
	+ **\_\_ man**
	+ **\_\_ examples**
	+ **\_\_ English**
	+ **\_\_ Europe**
		1. Put the auxiliary verb(s), if found, in the space in the form that suits the grammatical subject
	+ **\_\_** man
	+ **Are examples**
	+ **\_\_ English**
	+ **Has Europe**
		1. If there is no auxiliary verb in the original question, add an auxiliary verb that suits the subject (the previous object):
	+ **Was** man
	+ **Are examples**
	+ **Is English**
	+ **Has Europe**
		1. ***Add*** a suitable "BE" verb (***present simple***: am/is/are; ***past simple***: was were; ***present/past perfect***: been; ***progressive tenses***: being; ***after modal verbs***: be)
	+ **Was** man
	+ **Are examples** being
	+ **Is English**
	+ **Has Europe been being**
		1. Put the main verb in the PP form (v-3)
	+ **Was** man created
	+ **Are examples** being typed
	+ **Is English spoken**
	+ **Has Europe been being visited**
 | صياغة أسئلة المبني للمجهول:* + هل خلقَ الله تعالى الإنسان من طين؟
	+ **هل يكتب علي الأمثلة الآن؟ (المضارع المستمر(**
	+ **هل تتحدث سلوى الانجليزيَّة بطلاقة؟ (الزمن المضارع البسيط)**
	+ **ألا زال الوزراء يزورون أوروبا منذ الأسبوع الماضي؟ (الزمن المضارع التَّام المستمر** (

**خطوات التحويل إلى المبني للمجهول**:1. تَعرَّف على مكوِّنات أسئلة المبني للمعلوم. (Be

verb/Do/Does/did+S+V+O+ C?)1. حدِّد زمن السَّؤال.
2. اترك فراغا في بداية الجملة الاستفهامية الجدية،
3. ضَع المفعول به بعد الفراغ وقم بالتَّعامل معه كفاعل (فاعل نحوي):
	* **\_\_** man
	* **\_\_ examples**
	* **\_\_ English**
	* **\_\_ Europe**
4. ضَع الفعل المساعد إذا وُجِدَ في الفراغ بما يتناسب والفاعل النحوي:
	* **\_\_ man**
	* **Are examples**
	* **\_\_ English**
	* **Has Europe**
5. إن لم تكُن هناك أفعال مساعدة في السؤال الأصلي فأضف فعلا مساعدا مناسبا للفاعل النَّحوي (المفعول به السَّابق):
	* **Was man**
	* **Are examples**
	* **Is English**
	* **Has Europe**
6. أضف فعلًا مناسبا مِن أفعال "BE" (المضارع البسيط: am / is / are ؛ الماضي البسيط: was ، were ؛ المضارع / الماضي التام: been ؛ الأزمنة المستمرِّة: being ؛ بعد الأفعال الشَّرطيَّة: be):
	* **Was man**
	* **Are examples being**
	* **Is English**
	* **Has Europe been being**
7. ضَع الفعل الرَّئيسي في صيغة PP (v-3)
	* **Was man created**
	* **Are examples being typed**
	* **Is English spoken**
	* **Has Europe been being visited**
 |
| * + 1. complete the sentence:
	+ **Was** man created
	+ **Are examples** being typed
	+ **Is English spoken**
	+ **Has Europe been being visited**
		1. if necessary, put the (real doer/agent) after the word "by" and treat it as an object:
	+ **Was** man created by the Almighty Allah?
	+ **Are examples** being typed by Ali
	+ **Is English spoken Salwa?**
	+ **Has Europe been being visited since last week by the ministers?**

***Notes***1. **if the doer/agent is a noun we put it after the word "by"; but if it is a pronoun, we remove it.**
2. **The auxiliary verbs do/does/did are replaced by the verbs am/is/are/was/were according to the new subject (the grammatical subject)**
 | 1. أكمل الجملة:
	* **Was** man created
	* **Are examples** being typed
	* **Is English spoken**
	* **Has Europe been being visited**
2. إذا لزم الأمر، ضع الفاعل (مَن قام بالفعل) بعد كلمة "بواسطة" وعامله كمفعول به:
	* **Was** man created by the Almighty Allah?
	* **Are examples** being typed by Ali
	* **Is English spoken Salwa?**
	* **Has Europe been being visited since last week by the ministers?**

ملاحظات: 1. إذا كان الفاعل اسمًا، فسنضعه بعد كلمة "بواسطة"؛ ولكن إذا كان ضميرًا، فسنحذفه
2. الأفعال المساعدة **do/does/did تُستَبدل بأحد الأفعال التَّالية am/is/are/was/were** وِفقا للفاعل الجديد (الفاعل القواعدي)
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| **Examples:**1. **Active: Does not Salma like action movies? (present Simple)Passive: Are not Action movies liked by Salma?**
2. **Active: Has he been smoking cigarettes for many years? (present Perfect Continuous)Passive: Have Cigarettes been being smoked for many years?**
3. **Active: Will we have finished the tasks by next month? (Future perfect)Passive: The tasks will have been finished by next month?**
4. **Active: Has Zain been writing stories for several years. (Present Perfect Continuous)Passive: Have stories been being written by Zain for several years?**
5. **Active: Have not Yazan and Mazen attended the last session of the training programs recently?Passive: Has not the last session of the training programs been attended by Yazan and Mazen recently?**

مع تحيَّات المعلِّم المتقاعد#اديب\_السعدي |